



TOTALX EXTRA è un sistema **hardware e software** e tutti gli accessori per la **rilevazione delle presenze**.

Il software TotalX è semplice, intuitivo, facile da installare, da programmare e da usare.

TotalX permette di avere la situazione giornaliera delle presenze a video con il totale delle ore lavorate singolarmente dai dipendenti. Totalizza le ore lavorate, sia ordinarie che straordinarie, segnala i ritardi e le assenze non giustificate. Elimina ogni conteggio manuale a fine mese e ricostruisce in automatico il cartellino. Stampa inoltre il cartellino e il foglio presenze mensile, secondo le normative di legge in formato HTML e PDF.

GESTIONE ORARI

Definizione Orario Settimanale

ORARIO SETTIMANALE

Definizione Orario Settimanale

GIORNALIERO

	Entrata	Uscita	Entrata	Uscita	Tot	Lib
LUNEDI'	09:00	13:00	14:00	18:00	08:00	<input type="checkbox"/>
MARTEDI'	09:00	13:00	14:00	18:00	08:00	<input type="checkbox"/>
MERCOLEDI'	09:00	13:00	14:00	18:00	08:00	<input type="checkbox"/>
GIOVEDI'	09:00	13:00	14:00	18:00	08:00	<input type="checkbox"/>
VENERDI'	09:00	13:00	14:00	18:00	08:00	<input type="checkbox"/>
SABATO						<input type="checkbox"/>
<input type="checkbox"/> Pausa Obbligatoria						
DOMENICA						<input type="checkbox"/>

ARROTONDAMENTO in MINUTI TOTALE

REVISIONE Ingresso Uscita

ABBUONO Ingresso Uscita

Salva Orario ESCI

E' possibile gestire un orario per ogni singolo dipendente, con il controllo delle entrate e delle uscite, un arrotondamento dei conteggi con una base di calcolo a discrezione del cliente. La funzione di abbuono, abbinata alla revisione consente di gestire una maggiore flessibilità sia in ingresso che in uscita.

CARTELLINO E GIUSTIFICATIVI

Cartellino

CARTELLINO Gestione Causali Autorizzazione Stampa Foglio Presenze

MAGGIO 2013 Cotini Andrea 00000000000003 Ordinato Per NOME

DATA	ENTRATA	USCITA	ENTRATA	USCITA	ENTRATA	USCITA	ORD.	STR.
01	MER	---	---	---	---	---	*00:00	
02	GIO	08:42	13:18	13:57	18:06	---	08:00	00:30
03	VEN	08:49	13:02	13:59	18:15	---	08:00	00:15
04	SAB	---	---	---	---	---	---	---
05	DOM	---	---	---	---	---	---	---
06	LUN	08:54	13:20	14:00	18:31	---	08:00	00:45
07	MAR	08:48	13:07	13:56	19:21	---	08:00	01:15
08	MER	08:54	13:15	13:50	18:45	---	08:00	01:00
09	GIO	09:15*	13:31	13:54	18:15	---	08:00	00:30
10	VEN	08:51	18:20	---	---	---	08:00	01:15
11	SAB	---	---	---	---	---	---	---
12	DOM	---	---	---	---	---	---	---
13	LUN	08:52	13:32	13:52	18:33	---	08:00	01:00
14	MAR	08:51	13:12	13:58	18:36	---	08:00	00:30
15	MER	08:48	13:20	13:39	18:33	---	08:00	01:00
16	GIO	09:04	13:16	13:55	19:12	---	08:00	01:15
17	VEN	08:53	13:30	13:57	18:11	---	08:00	00:30
18	SAB	---	---	---	---	---	---	---
19	DOM	---	---	---	---	---	---	---
20	LUN	08:52	13:30	13:50	19:03	---	08:00	01:30
21	MAR	---	---	---	---	---	*00:00	
22	MER	08:56	13:02	13:53	19:06	---	08:00	01:00
23	GIO	08:50	13:18	13:52	19:11	---	08:00	01:15
24	VEN	08:46	18:33	---	---	---	08:00	01:30
25	SAB	---	---	---	---	---	---	---
26	DOM	---	---	---	---	---	---	---
27	LUN	08:52	13:08	13:48	18:34	---	08:00	00:30
28	MAR	08:43	13:19	13:55	19:31	---	08:00	02:00
29	MER	08:53	13:16	13:51	18:20	---	08:00	00:30
30	GIO	08:54	13:17	13:57	18:34	---	08:00	00:45
31	VEN	08:54	13:04	13:58	18:07	---	08:00	

TOT GIUST. 1=00:00 2=00:00 3=08:00 4=00:00 5=00:00 6=00:00 7=00:00 8=00:00 9=00:00
 TOTALE ORE TEORICHE 184:00 LAVORATE ORDINARIE 168:00 STRAORDINARIE 18:45
 CAUSALI: 1=Malattia, 2=Ferie, 3=Permesso Retribuito, 4=Permesso Non Retribuito
 5=, 6=, 7=, 8=, 9=

Esporta Dati .TXT Esporta Dati .HTML Stampa Modifica Timbratura Inserisci Timbratura ESCI

Cartellino

CARTELLINO Gestione Causali Autorizzazione Stampa Foglio Presenze

GIUGNO 2013 -- Selezionare Utente -- Ordinato Per BADGE

DATA	ENTRATA	USCITA	ENTRATA	USCITA	ENTRATA	USCITA	ORD.	STR.
01	SAB	---	---	---	---	---	---	---
02	DOM	---	---	---	---	---	---	---
03	LUN	---	---	---	---	---	---	---
04	MAR	---	---	---	---	---	---	---
05	MER	---	---	---	---	---	---	---
06	GIO	---	---	---	---	---	---	---
07	VEN	---	---	---	---	---	---	---
08	SAB	---	---	---	---	---	---	---
09	DOM	---	---	---	---	---	---	---
10	LUN	---	---	---	---	---	---	---
11	MAR	---	---	---	---	---	---	---
12	MER	---	---	---	---	---	---	---
13	GIO	---	---	---	---	---	---	---
14	VEN	---	---	---	---	---	---	---
15	SAB	---	---	---	---	---	---	---
16	DOM	---	---	---	---	---	---	---
17	LUN	---	---	---	---	---	---	---
18	MAR	---	---	---	---	---	---	---
19	MER	---	---	---	---	---	---	---
20	GIO	---	---	---	---	---	---	---

Nuova Tipologia di Causale

CAUSALE	DESCRIZIONE	SIGLA
<input checked="" type="checkbox"/> 5	Festività	FT
<input type="checkbox"/> 6		
<input type="checkbox"/> 7		
<input type="checkbox"/> 8		
<input type="checkbox"/> 9		

OK ESCI

Gestione cartellino con dettagli giornalieri (ordinarie e straordinarie giustificate). Possibilità di inserire e modificare le timbrature, inserire 5 giustificativi personalizzabili oltre ai 4 preimpostati e inserimento di un codice giustificativo giornaliero per le ore di assenza.